Pokhara University

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| Level: Bachelor | Semester: Spring | Year : 2014 |
| Programme: BE | | Full Marks: 100 |
| Course: Organization and Management | | Pass Marks: 45 |
| Time : 3hrs. |

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| *Candidates are required to give their answers in their own words as far as practicable.* |
| *The figures in the margin indicate full marks.* |
| Attempt all the questions. |

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|  | 1. Explain about the function and meaning of management? 2. What are the features of organization? State difference between formal and informal organization. | 7  8 |
|  | 1. Explain about the Maslow's Hierarchy Needs? 2. Define managerial grid theory? State its benefit to manager. | 7  8 |
|  | 1. What is personnel Management? Explain its function. 2. What is training? Is it important for employees to increase performance? | 7  8 |
|  | 1. Explain about the importance of trade union? 2. Why is collective bargaining important for the settlement of disputes? | 7  8 |
|  | 1. Why industrial health is important t? What are the health measures the workers in an organization? 2. Explain the duties of Arbitration? | 8  7 |
|  | 1. Describe methods for the resolution of conflicts. 2. State the objective and significance of MBO. | 7  8 |
|  | Write short notes on: (**Any two**)   1. Principles of organization. 2. Job analysis. 3. Organisation chart. | 2×5 |